**Standard #3 Supplement: NC Financial Worksheet**

***Use this form to determine your costs before transferring the information to the application portal.***

This form is to **support** budget documentation for the TCUSA application. Check the boxes for the type of work carried out.

1. **Tree Planting and Initial Care**

🞏 Tree purchases

🞏 Labor/Equipment for planting

🞏 Watering (No irrigation installation or maintenance)

🞏 Mulch

🞏 Weed control (at planting site)

* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Total $\_\_\_\_\_\_\_\_\_**
1. **Tree Maintenance**

🞏 Tree pruning – contracted crews

🞏 Tree pruning – in-house crews

🞏 Insect & disease treatment

🞏 Fertilization

🞏 Watering (No irrigation installation or maintenance)

🞏 Mulch

🞏 Labor/Equipment

🞏 Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Total $\_\_\_\_\_\_\_\_\_**

1. **Tree Removals**

🞏 Labor/Equipment – contracted/rented

🞏 Labor/Equipment – in-house crews

🞏 Stump removal/grinding

🞏 Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Total $\_\_\_\_\_\_\_\_\_\_**

1. **Management**

🞏 Staff salaries (not included in in-house crews above)

🞏 Public education

🞏 Professional training (such as ISA certified arborists)

🞏 Memberships (such as ISA)

🞏 Tree Inventories

🞏 Management plan development/updates

🞏 Ordinance development/revisions

🞏 Program Administration

🞏 Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Total $\_\_\_\_\_\_\_\_\_\_**

1. **Emerald Ash Borer Management Total** $**\_\_\_\_\_\_\_\_\_\_**
2. **Utility Line Clearance\***

🞏 Utility line clearance – contracted or in-house

🞏 Utility removals **Total $\_\_\_\_\_\_\_\_\_\_\_**

\*Utility pruning expenses are allowed only if the utility is a partner in the city's tree program and has implemented a tree planting program and proper pruning methods as recommended in the Tree Line USA program. If your program meets this requirement, you can report up to **$1** per capita for each of utility pruning & removals.

7. **Volunteer Time** – $ for all volunteer time after clicking ‘calculate’ in portal application **Total $\_\_\_\_\_\_\_\_\_\_\_**

8**. Other Activities can include**

🞏 Arbor Day program

🞏 Brush pick-up or chipping (max **$0.50** per capita) (No leaf pickup)

🞏 Equipment maintenance

🞏 Equipment purchase

🞏 Storm damage clean-up

🞏 Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Total $**\_\_\_\_\_\_\_\_\_\_\_

 **Total Forestry Budget $**\_\_\_\_\_\_\_\_\_\_