



Steven W. Troxler  
Commissioner

North Carolina Department of Agriculture  
and Consumer Services  
*N.C. Forest Service*



Scott Bissette  
Assistant Commissioner

August 31, 2020

**MEMORANDUM**

To: All NCFS  
From: Ron Myers – Forest Management Branch Head  
Jaimee Cappelletti – FDP Program Administrator  
CC: Sean Brogan – Asst. State Forester-Forest Management/Development  
  
Subject: **Florence Reforestation Fund (FRF) & Forest Development Program (FDP) Accepting Plant Only Applications Beginning 9/1/20**

**Florence Reforestation Fund (FRF) “Plant Only” Fund - \$800,000**

The Florence Reforestation Fund (FRF) will be offering a “**Plant Only**” enrollment period beginning **September 1, 2020** for landowners in eligible counties (see attached map).

**Funding Process**

This fund will be administered using similar (although not identical) program requirements as our Forest Development Program. **Funding for projects will be allocated on a “first come, first serve” basis until available FRF funds are fully allocated.**

These funds are time-limited since they are state appropriated emergency monies. The NCFS is required to submit monthly FRF funding and expenditure reports, making the timely use of these funds a priority of NCDA&CS and NCFS leadership.

- Requests for FRF funding must be submitted on the generic Forestry Cost-Share Funding Application (**Form 4910-3**). The fund name “**Florence Reforestation Fund (FRF)**” must be written or typed in the “**Program Name**” box or line on the application form. FRF Addendum forms are no longer required to be signed. Landowners should receive a copy of the addendum form with their management plan to provide a summary of program requirements.
- The State of North Carolina Substitute W-9 Form is now required to be submitted annually with all project requests at the time of payment reimbursement request. The applicant name on the W-9 Form must match up with the primary applicant name in Block 1 on Form 4910-3.
- A direct deposit form is available for landowners to submit if they wish to authorize an electronic deposit of their reimbursement funds. A copy of this form can be found on the FPB webpage at [https://www.ncforestservice.gov/Managing\\_your\\_forest/fdp.htm](https://www.ncforestservice.gov/Managing_your_forest/fdp.htm)

### **Eligible Practices**

Attached are the FRF Prevailing Rates for eligible sub-practices (FY 2019-2020).

- Approved practices include Tree Planting sub-practices only
- Afforestation of open fields or pastureland is eligible
- Funding for Site Preparation or Forest Stand Improvement (FSI) practices is **not** available

### **Funding Eligibility**

In order to receive FRF reimbursement, at least 4.5 acres of completed work must be documented. The maximum FRF funding allocation will be 100 acres per landowner per state fiscal year. No maximum annual dollar reimbursement cap will apply to this fund.

**All FRF funded projects must be completed by May 1<sup>st</sup>, 2021.**

### **Funding Timelines**

**The NCFS State Headquarters will begin funding FRF “Plant Only” applications on 9/1/20.**

Applications for this fund will be approved on a “first come, first serve” basis using the date & time the completed application is received at our NCFS State Headquarters. All applications received after the funding limit has been reached will be returned to NCFS District Offices unfunded to notify landowners or their agent.

We encourage each NCFS District to send in applications for funding consideration as early as possible. Due to the current environment with COVID-19, NCFS will **not** be accepting any application “drop-offs” in person and all applications will need to be mailed.

If you are sending applications via **FedEx/UPS**, please use the following physical address:

NC Forest Service  
512 North Salisbury Street  
10<sup>th</sup> Floor  
Raleigh, NC 27605

If you are sending applications via **USPS/USPS Priority Mail**, please use the following mailing address:

NC Forest Service  
1616 Mail Service Center  
Raleigh, NC 27699-1600

## **Forest Development Program (FDP) “Plant Only” Fund - \$500,000**

**The FDP “Plant Only” Fund enrollment period will begin on September 1<sup>st</sup>, 2020 and will close on October 30<sup>th</sup>, 2020.** All “Plant Only” applications must be received by the NCFS State Headquarters by close of business October 30<sup>th</sup>, 2020 to be considered for funding.

### **Required Forms**

- All new requests for funding must be submitted on the appropriate FDP Form (**FDP Application Form 4910-1**). FDP Addendum forms are no longer required to be signed. Landowners should receive a copy of the addendum form with their management plan to provide a summary of program requirements.
- The FDP program requires the State of North Carolina Substitute W-9 Form to be submitted annually with all project requests for **reimbursement**. The applicant name on the W-9 Form must match up with the primary applicant name in Block 1 on the FDP Form 4910-1.
- A direct deposit form is available for landowners to submit if they wish to authorize an electronic deposit of their reimbursement funds (see link above).

### **FDP Program Funding**

- The FDP program will continue to utilize a “Random Draw” lottery to award funding.
- Unfunded Base Fund applications are eligible for Plant Only funding only if site preparation has been completed at the landowner’s expense. Any site preparation practices must be marked through prior to the application being submitted to the NCFS State Headquarters and will not receive any financial reimbursement.
- **Projects will be funded by the NCFS State Headquarters starting on November 2<sup>nd</sup>, 2020.**

### **FDP Application Funding Process**

- **Plant Only funding will be allocated to one “statewide” funding pool.**
- Each application will be assigned a unique request number when received at the NCFS HQ.
- Applicants will receive funding if their application number is drawn during the lottery process.
- All applicants that are awarded funding will receive a formal approval letter from the NCFS State Headquarters to notify recipients of the award amount, project start date, and program funding requirements.
- Any unfunded applications will be returned to their respective NCFS District and a formal letter will be sent to the applicant notifying them that their application was not awarded funding and future options available to them.

### **Eligible Practices**

Attached are the FDP Prevailing Rates for eligible sub-practices (FY 2020-2021).

- Approved practices include Tree Planting sub-practices only
- Afforestation of open fields or pastureland is eligible
- Funding for Site Preparation or Forest Stand Improvement (FSI) practices is **not** available

### **FDP \$10,000 Maximum Reimbursement Payment Cap**

- A \$10,000 maximum annual reimbursement payment cap per landowner will be applied at the time of funding and may result in a decrease of requested acres for funding. Landowners are not guaranteed to receive a full \$10,000 reimbursement payment, especially for projects that are completed under budget.
- The FDP program will make reimbursement payments based on actual costs, up to a prevailing rate for approved tree planting practices, whichever is less. FDP applications will not be adjusted if work is completed for less than the approved rate at time of funding.

### **FDP Prevailing Rates**

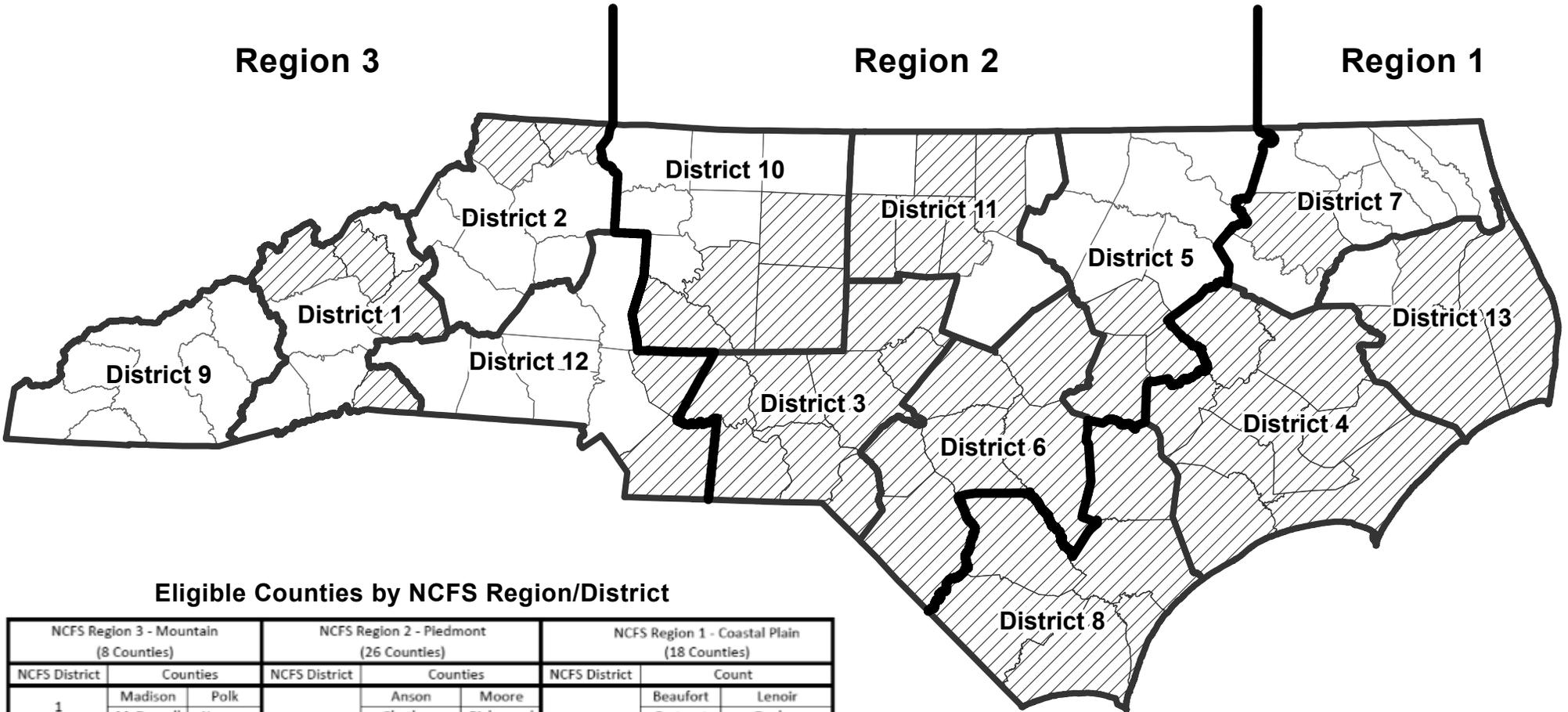
- The FY 2020-2021 FDP prevailing rates will remain the same as the previous year and will be posted on the NC Forest Service FDP webpage at [http://ncforestservation.gov/Managing\\_your\\_forest/fdp.htm](http://ncforestservation.gov/Managing_your_forest/fdp.htm)
- When new projects are funded, they will be associated with FY 2020-2021 program funding and corresponding prevailing rates.

### **FDP Program Contacts**

- If you have specific questions about this memo, please contact Jaimee Cappelletti – FDP Administrator at 919-857-4832 ([Jaimee.Cappelletti@ncagr.gov](mailto:Jaimee.Cappelletti@ncagr.gov)) or Ron Myers – Forest Management Branch Head at 919-857-4811 ([Ron.Myers@ncagr.gov](mailto:Ron.Myers@ncagr.gov).)



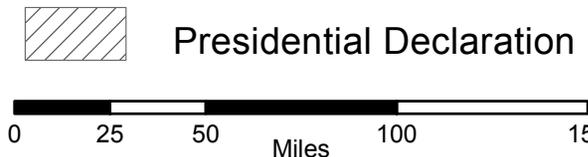
# North Carolina County Eligibility for Hurricane Florence Reforestation Funding



Eligible Counties by NCFS Region/District

NCFS Region 3 - Mountain (8 Counties)			NCFS Region 2 - Piedmont (26 Counties)				NCFS Region 1 - Coastal Plain (18 Counties)		
NCFS District	Counties		NCFS District	Counties		NCFS District	Count		
1	Madison	Polk	3*	Anson	Moore	4*	Beaufort	Lenoir	
	McDowell	Yancey		Chatham	Richmond		Carteret	Onslow	
2	Alleghany	Ashe		Lee	Scotland		Craven	Pamlico	
12	Cabarrus	Union		Montgomery	Stanly	Jones	Pitt		
			5	Greene	Wilson	7	Bertie		
6*	Hoke	Sampson	Wayne		8*	Bladen	Duplin		
			Cumberland	Johnston		Brunswick	New Hanover		
			Harnett	Robeson		Columbus	Pender		
10	Guilford	Rowan	11	Alamance	Orange	13	Dare	Tyrell	
			Durham	Person	Hyde				
		Granville							

\*All Counties in NCFS District





# Forest Development Program

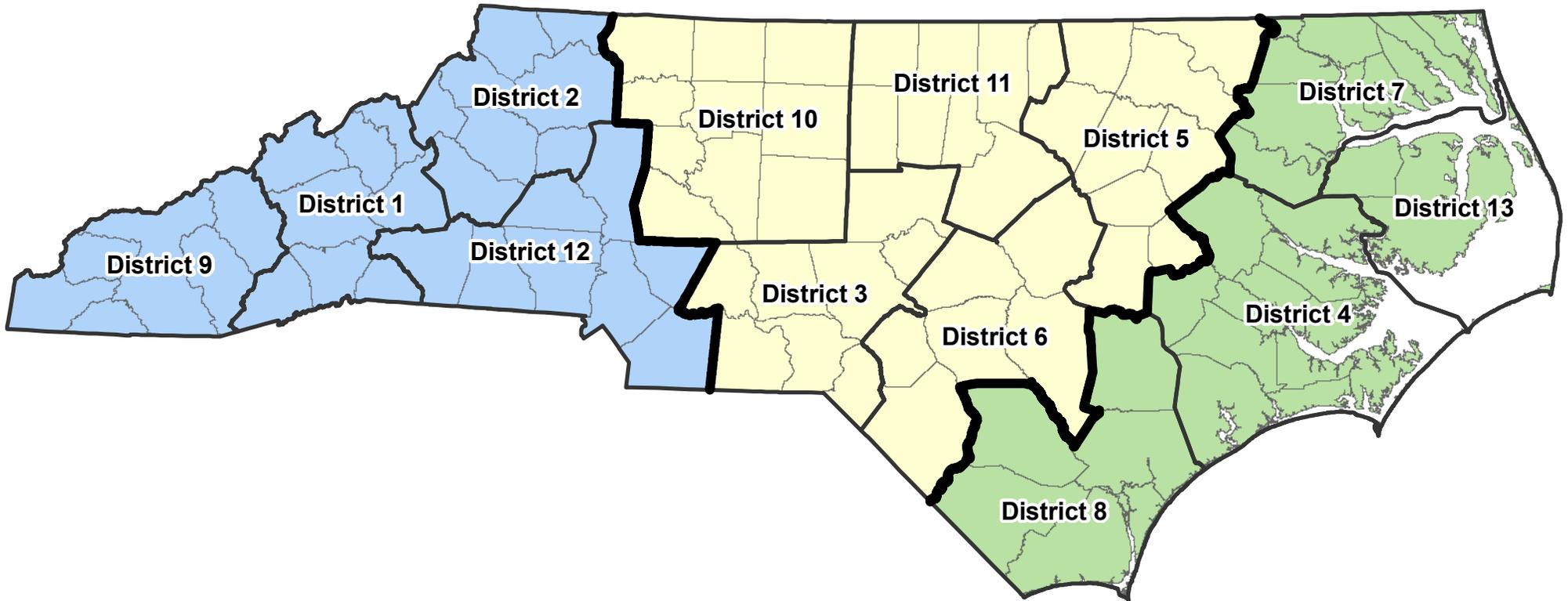


## Fiscal Year 2020-2021

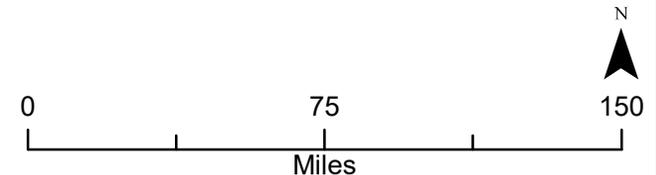
Region 3

Region 2

Region 1



FDP Fund Source	Funding Amount	NCFS Region
Coastal Plain Base Fund	\$481,803	1
Piedmont Base Fund	\$978,203	2
Mountain Fund	\$250,000	3
Plant Only	\$500,000	Statewide



Map author: C. Vose 2/19/2020