

Item # _____

**North Carolina Urban & Community Forestry Financial Assistance Program
Donated Goods and Services Documentation**

This form is to be used for professional services, partially or fully donated, and for donated materials. Partial value donations must be accompanied by an invoice for the billed portion of the services or materials.

Donor's name: _____

Address: _____

Phone: _____

Description of Donation (e.g. plant materials, services, construction drawings, installation, etc.):

Number of hours _____ **× hourly rate \$** _____ **= \$** _____

AND/OR

Retail value of materials: \$ _____

Date of Donation: _____

Recipient Organization: _____

Donor:

Signature

Printed Name

Date

Agreed and Accepted By:

Signature

Printed Name

Date