

NC Forest Service

**Tree City USA, Tree Line USA, Tree Campus Higher Education
Award Presentation Request Form**

If you would like to request that your Tree City, Tree Line or Tree Campus award be presented by your County Ranger, please select one of the options below.

Name of community: _____

Contact name: _____

Contact phone: _____

Contact email: _____

We are requesting an in-person award presentation Complete information below.

Date of Celebration: _____

Timeframe of celebration event: _____
(Starting and ending times)

Time of award presentation: _____

Location of celebration: _____

Address for GPS use: _____

Directions to event location: _____

We are requesting a presentation during live or pre-recorded virtual meeting (i.e., Zoom or other virtual meeting platform).

Date of presentation: _____ Time of presentation: _____

Link to virtual meeting/webinar: _____

Invitation/link to virtual meeting will be sent to County Ranger prior to event.

Email form to: Bailey McDade at Bailey.mcdade@ncagr.gov

The NC Forest Service strives to honor all requests for award presentations. If your presenter becomes unavailable to attend your event, we will do our best to fill the vacancy with a backup presenter and will notify you of the change.